

APPLICATION FOR SUBDIVISION REVIEW

“MINOR SUBDIVISION”

SUBDIVISION NAME: _____ ENGINEER: _____

LOCATION: _____ SURVEYOR: _____

DEVELOPER: _____ DATE SUBMITTED: _____

MAILING ADDRESS: _____

TELEPHONE: _____ FEE: _____

Any subdivision meeting the criteria established in this section may be submitted to the Rapides Area Planning Commission (RAPC) staff. The RAPC staff will make an administrative review subject to the requirements of this the appropriate ordinances. If all of the following conditions are met, the platting of new lots, the realignment or shifting of lot boundary lines, including removal, addition, alignment, or shifting of interior lot boundary lines, or the designation or re-designation of lot numbers, may be considered a minor subdivision:

(check as applicable)

- Does not require the creation of any new street, right-of-way in full ownership that is consistent with the transportation plan or other public improvement but may provide for the dedication, acceptance, relocation, or deletion of public utility servitudes granted to Rapides Parish, other than streets.
- Does not involve more than four (4) lots or subparcels.
- Does not reduce a lot size below the minimum area, depth or frontage requirement established by ordinance or applicable local and state regulations.
- The application is not a private road subdivision.
- Does not have any outstanding code enforcement violations.
- Otherwise meets all the requirements of the Parish Code.

OR

- Parcels of land where a portion has been expropriated or has been dedicated, sold or otherwise transferred to the police jury, thereby leaving a severed portion of the original property which requires a redesignation of lot numbers and establishment of new lot boundary lines.

However, if any of the following conditions are met, then the application shall not be reviewed as a minor subdivision:

- a. The RAPC director determines that the proposed subdivision creates the need for off-site public infrastructure improvements that have not been funded by the police jury or on the police jury's capital improvements program; or
- b. The RAPC director determines that the proposed subdivision is incompatible with existing development patterns.

GENERAL INFORMATION

- Provide documented proof of ownership.
- Provide a copy of any protective covenants to be used, if none write "n/a".
- Provide a Sketch Plat or Site Plan containing the following information:
 - (i) Location and Name of the development or proposed subdivision;
 - (ii) Proposed lot lines;
 - (iii) Roads and servitudes including dimensions;
 - (iv) Setback lines;
 - (v) Location of adjoining property and names of owners;
 - (vi) Depiction of stormwater flow;
 - (vii) Name and signature of owner and applicant;
 - (viii) Signature Line for RAPC Executive Director with the following statement:
"Approved by Minor Subdivision Review Procedures"

*RAPC may request supplemental information as needed during the review process.

Project Description (may attach as separate document or fill in here):

I certify that I am familiar with the Subdivision Regulations and the legal requirements therein and that the information given in the application for subdivision review is correct to the best of my knowledge.

DEVELOPER

DATE