

ALEXANDRIA/PINEVILLE METROPOLITAN PLANNING ORGANIZATION
UNIFIED PLANNING WORK PROGRAM (DRAFT)

FY 2011/2012

FHWA: Federal Aid Project # PL-0011(035); State Project # H.971845.1
Federal Aid Project # STP-4010(502); State Project # H.004832
FTA: LA-80-0020; LA-18-X025; LA-16-X006; State Project: PL80-40-12

Prepared by the:



In cooperation with:
Louisiana Department of Transportation
Federal Highway Administration
Federal Transit Administration

Funded by:
Federal Highway Administration
Federal Transit Administration
Louisiana Department of Transportation and Development

The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the State Planning and Research Program, Section 505 [or Metropolitan Planning Program, Section 104(f)] of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

Effective: July 1, 2011
www.rapc.info

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ACRONYMS AND ABBREVIATIONS USED IN THE UNIFIED PLANNING WORK PROGRAM

Acronym	Full Name
ADA	Americans with Disabilities Act
AMPO	Association of Metropolitan Planning Organizations
CMS	Congestion Management System
CTST	Community Traffic Safety Team
DOTD	Louisiana Department of Transportation and Development
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
LS	Louisiana Statute
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographical Information System
GPC	General Planning Consulting Services
HSCP	Human Services Coordination Plan
RAPC	Rapides Area Planning Commission
ITS	Intelligent Transportation System
LRTP	Long Range Transportation Plan
MPO	Metropolitan Planning Organization
PEA	Planning Emphasis Area
PEPP	Project Evaluation and Prioritization Process
PIP	Public Involvement Plan
PPP	Public Participation Plan
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SR	State Road
TAC	Technical Advisory Committee
TBD	To Be Determined
TEA-21	Transportation Equity Act for the 21 st Century
TIP	Transportation Improvement Program
TSM	Transportation System Management
UPWP	Unified Planning Work Program

**UNIFIED PLANNING WORK PROGRAM
METROPOLITAN PLANNING ORGANIZATION**

RECORD OF CHANGES

TABLE 1

Number	Resolution Number	Approval Date	Description Change
1	RAPC-110616-1	06/16/2011	MPO Policy Committee or RAPC Board Approves the FY 2011-2012 Unified Planning Work Program.
2			

**ALEXANDRIA/PINEVILLE METROPOLITAN AREA
METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION POLICY COMMITTEE**

RESOLUTION #RAPC-110616-1

(Adopting the 2011-2012 Unified Planning Work Program for the Alexandria/Pineville Metro Area MPO)

WHEREAS, the Rapides Area Planning Commission (RAPC) is the designated Metropolitan Planning Organization for the Alexandria/Pineville Metropolitan area; and

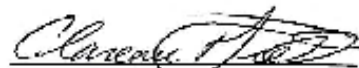
WHEREAS, the Metropolitan Planning Organization is charged with the overall responsibility of preparing the Unified Planning Work Program that serves to successfully coordinate and integrate transportation planning efforts with other comprehensive planning activities at both the state and local levels; and

WHEREAS, RAPC, acting in its capacity as the designated Metropolitan Planning Organization, has given thorough review and consideration to the 2011-2012 Unified Planning Work Program; and

WHEREAS, the Transportation Policy Committee has fulfilled its obligation to review and make recommendations regarding the content of the 2011-2012 Unified Planning Work Program; and

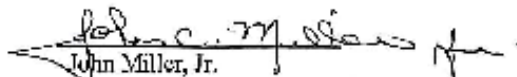
NOW THEREFORE BE IT RESOLVED that the Transportation Policy Committee, acting in its capacity as the designated decision making body for the Metropolitan Planning Organization, does hereby approve and adopt the 2011-2012 Unified Planning Work Program for the Alexandria/Pineville Metropolitan Area.

THIS RESOLUTION BEING VOTED ON AND ADOPTED **this 16th day of June, 2011.**



Mayor Clarence Fields,
Chairman
Transportation Policy
Committee

ATTEST:



John Miller, Jr.
Executive Director
Rapides Area Planning Commission

INTRODUCTION

PURPOSE

The Unified Planning Work Program (UPWP) is a contractual document that describes the coordinated transportation-planning program to be undertaken within the Alexandria/Pineville Urbanized Area. These planning activities are the joint responsibility of the Louisiana Department of Transportation and Development and the Alexandria/Pineville Urbanized Area Metropolitan Planning Organization (RAPC).

Under Federal planning guidelines the MPO is required to submit a work program that highlights transportation planning projects into broadly categorized planning activities and explains the funding for each activity for a fiscal year. This is done through the UPWP. The funding is provided through the State of Louisiana (LaDOTD) from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). FHWA funds are provided at an 80/20 match ratio, with 80% of the total funds provided by Federal funds and 20% provided by Local. The FTA funds are provided at an 80/20 ratio with 80% being Federal and 20% being Local.

The financial support for these planning activities is provided by the Federal Highway Administration, the Federal Transit Administration, the Louisiana Department of Transportation and Development, and local member governments of the Rapides Area Planning Commission. The development and implementation of the Unified Planning Work Program is required under federal law (23 CFR 450.334 (a)) and 23 CFR 450.308 (c) for urbanized areas with populations greater than 50,000.

Administration

The MPO staff aid in the administration of FHWA and FTA funded activities included in the TIP, MTP, UPWP, and HSCP in order to provide smooth and efficient management of the transportation planning process. This is accomplished by involving the public, local governments, and all transportation and air quality planning and implementation agencies in a coordinated, comprehensive, and continuing effort to provide the best possible transportation plan from the Alexandria/Pineville area.

MPO staff will continue to closely monitor **legislative activities**. The federal transportation act (SAFETEA-LU) was passed in 2005 and guidelines identified in the act will continue to be implemented.

The Alexandria/Pineville Urbanized Area MPO will continue to promote **regional coordination** by participating in local, regional and state organizations. These include the Kisatchie-Delta Regional Planning and Development Commission, Louisiana Planning Council, Louisiana Department of Transportation and Development, Federal Highways Administration, Federal Transit Administration, and other agencies that discuss transportation issues.

Data

The majority of the data used by the MPO in the planning process comes from information collected by RAPC and a consultant during the development of the MTP. LADOTD traffic counts, Rapides Parish traffic counts, and various information from the US Census, FHWA, FTA, the Louisiana Highway Safety Commission (among other agencies) are also used. RAPC anticipates obtaining traffic counting hardware and software in the near future to gather more specific counts as needed.

Transportation Improvement Program (TIP)

The Transportation Improvement Program is redeveloped every four years with a five-year planning horizon and is updated annually. This year's plan will mark a new method for utilizing STP funds. The new TIP will focus on smaller, more easily managed projects; most of which will not require right-of-way acquisition or utility relocation. The MPO Policy Committee has committed to concentrate on overlay projects, safety projects, and some interchange projects. The TIP will still be equipped to handle large influxes of funds, such as last year's ARRA allocation, in which nearly \$9.6 million was allocated to Susek Drive in the City of Pineville.

Long-Range Transportation Plan (LRTP)

The Long-Range Transportation Plan, sometimes referred to as the Metropolitan Area Transportation Plan or simply the Metropolitan Transportation Plan (MTP) was last completed as an update in 2005 by Neel-Schaffer, Inc.; the consultant chosen by LADOTD. Neel-Schaffer was recently awarded the contract to develop our new MTP as well, and work will begin this fiscal year. The MPO will be consistently updated as the consultant, RAPC, DOTD and local governments work together to complete the plan in a timely manner. Also, the newly formed Central Louisiana Regional Infrastructure Beltway Commission will also try to tie in some corridor studies in the development of the plan.

Special Project Planning

Beginning in FY 2007, the Federal Transit Administration (FTA) under the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFTEA-LU) requires that projects selected under the New Freedom (5317), Elderly Individuals and Individuals with Disabilities (5310), and Job Access Reverse Commute (JARC) (5316) programs be "derived from a locally developed, coordinated public transit-human services transportation plan." In addition, FTA regulations on the Rural Transportation Program (5311) require that these projects also be selected from a coordinated plan. According to these new regulations, the coordinated plan should be "developed through a process that includes representatives of public, private, and nonprofit transportation and human services providers and participation by the public."

To fulfill this requirement, RAPC distributed surveys to transit providers in the region and held multiple public meetings, to solicit the public for evaluations of the local human services transit service. The service providers were also invited to attend to provide their input. In addition, the providers were asked to offer an assessment of their current services and procedures for providing service. The information was condensed into this plan.

At the initial meeting the following were approved by the participants:

- A Set of Goals, Objectives and Constraints to circulate for comment at a second meeting to which the public would be invited;
- A Timeline for the future years' planning processes;
- Persons responsible for the activities listed in the timeline;
- Agreement that RAPC will continue to lead the planning process; and
- The formation of quarterly steering committee meetings for the continuation of this planning process.

The plan is broken down into three phases:

- I. Data Collection-finding out who provides what services to whom and where.
- II. GIS Intergration-mapping providers, routes, and relevant demographic data.
- III. Developing Solutions-using the GIS, determine overlaps and gaps in service and form cooperative solutions.

We are currently still in the data collection phase and anticipate adding personnel such as interns to help the process progress more rapidly.

Public Involvement

Legislation such as the Intermodal Surface Transportation Efficiency Act of 1991, the Clean Air Act Amendments of 1990, the Americans with Disabilities Act, Transportation Equity Act for the 21 Century (TEA 21), and the more recent SAFETEA-LU, has not only placed new demands on local governments, but has also given them new vehicles for development. One vehicle is an enhanced community involvement role in the planning process. The nation's Metropolitan Planning Organizations (MPO) has been charged with enriching the transportation planning process with greater public awareness and involvement. The Rapides Area Planning Commission is the designated MPO for the Alexandria/Pineville Urbanized Area.

Because regional planning is enhanced by increased public involvement, a strong communication channel is necessary between the public and the decision-makers. The Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA), and the more recent SAFETEA-LU, underlines the need for an increase in the public's ability to affect what decisions are being made in their community. The U.S. Congress reaffirmed that assertion in the TEA 21 legislation it adopted in 1998. By increasing the dialogue between the decision-makers and the public, better plans, which include the citizens as stakeholders, will be produced. The Alexandria/Pineville Metropolitan Planning Organization looks to enhance the public's role as partners in transportation planning. Early knowledge about transportation changes is a goal of the MPO.

The **Public Participation Plan** of the Alexandria/Pineville Metropolitan Planning Organization has been developed for the transportation planning activities for our Urbanized Area. The program provides opportunities for citizens to contribute ideas and voice opinions, early and often, during preparation of draft plans and programs. Even outside the scope of the PPP, the Alexandria/Pineville MPO does allow for **Community Dialogue, Public Meetings, and Review and Comment**.

I. Community Dialogue

A. Every opportunity will be taken to distribute information to the public. Plans and information will be distributed to the media and local interest groups via fact sheets, brochures, website (www.rapc.info), etc. Notices for upcoming meetings and public involvement activities will be published in the Alexandria Daily Town Talk. The Metropolitan Planning staff does and will continue maintain a list of interested parties who wish to be notified of any upcoming events or actions regarding the transportation planning process.

B. Presentations to neighborhood groups, civic organizations, governmental meetings, and other special interest groups will be made on an as requested basis to discuss transportation activities within the Urbanized Area. Interested organizations should contact the Rapides Area Planning Commission and allow ample time for the staff to make arrangements to attend.

C. Information will be provided to the public through technical assistance and access to publications. Official copies of the Public Participation Plan (PPP), Unified Planning Work Program (UPWP), Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP) will be kept in the city halls and police jury offices of member governments and at www.rapc.info for easy public access and information.

II. Public Meetings

A. At least one public involvement meeting will be held during development of the “Draft” of the Alexandria/Pineville Metropolitan Transportation Plan, the Transportation Improvement Program, the Public Participation Plan, or the Unified Planning Work Program. If significant changes occur to the drafts during the public review and comment period, another public meeting will be held before the drafts can be adopted.

B. Major amendments to the aforementioned plans shall require a public meeting, a public review period and comment period. Major amendments shall include any addition or deletion of projects deemed to be regionally significant with the following exceptions:

- Minor revisions to document text or project descriptions;
- Revisions to project timing within the MTP or TIP time frame; or
- To allow more discretionary decision making, those projects or project groupings that are specifically exempted from the public participation process such as projects defined as “Administration Change Processes”.

The Transportation Policy Committee may approve by letter of notification unanimously. These projects would include but not be limited to right-of-way acquisitions, relocation of utilities, acquisition of permits, costs, funding availability, etc.

Every effort will be made to accommodate traditionally under-served audiences including low income and minority households and persons with disabilities. All public meetings, public hearings and open houses will be held at wheelchair transit accessible locations. Persons with disabilities who have special communication or accommodation needs and who plan to attend the meetings may contact the Rapides Area Planning Commission. Requests for special needs are to be emailed to rapc@rapc.info or mailed in writing and received at least two working days prior to the meeting. The address is:

Rapides Area Planning Commission (RAPC)
1405 Frank Andrews Blvd. Alexandria, LA 71303
Attn: Transportation Planner

Every reasonable effort will be made to accommodate these needs. For further information please call our office at (318) 487-5401.

C. All persons or organizations maintained on the interested parties list will be notified of public meetings. Also, every effort will be made to ensure that stakeholders in the transportation planning process are invited to participate. These stakeholders will include, but not be limited to; persons or organizations involved in traffic operations, transportation safety and enforcement, airports and port authorities, and appropriate private transportation providers.

III. Review and Comment

A. Prior to adoption of the Metropolitan Transportation Plan, Transportation Improvement Program, Public Participation Plan, or the Unified Planning Work Program; major amendments to either of these documents will require the public be given adequate review time. A notice will be published in the Alexandria Daily Town Talk at least two weeks prior to any public participation meeting and notices will be sent to all interested parties. Copies of the draft documents or proposed amendments will be available

for public review on the RAPC website, at the RAPC office, and at the Rapides Parish Public Library (Washington St), Pineville City Hall, and the City of Alexandria Engineering Office.

B. A comment and response summary will be included within the Metropolitan Transportation Plan, Transportation Improvement Program, Public Participation Plan, or the Unified Planning Work Program.

C. The *Public Participation Plan (PPP)* will be developed and continually reviewed by the Rapides Area Planning Commission for effectiveness. Any changes to this PPP document will require a 45-day public comment period.

Systems Planning

SAFETEA-LU Compliance and Planning Factors

In 2005, the federal government enacted the highway bill, SAFETEA-LU (Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users). The planning factors concept from TEA-21 was carried forward in SAFETEA-LU and is addressed throughout this UPWP in various tasks. The MPO will continue to implement the planning factors of SAFETEA-LU and to be in compliance with all SAFETEA-LU requirements. The MPO will work cooperatively with FHWA, FTA and the DOTD to ensure all requirements of SAFETEA-LU are being implemented and followed. As a whole, the FY 10 – FY 11 UPWP addresses all eight SAFETEA-LU factors, however, each task varies in the number of factors it addresses. Table 5 reflects the relationship between the tasks and the planning factors that are addressed.

FACTORS CONSIDERED IN THE PLANNING PROCESS

Under the ISTEA, TEA-21 and SAFETEA-LU legislation, the MPO has the continued responsibility of preparing and maintaining the long-range Metropolitan Transportation Plan, the Transportation Improvement Program, and the Unified Planning Work Program. This year's work program represents a continuation of the strategic planning process following last year's work program. The focus continues to be on maintaining, improving, and utilizing the information resources collected by the MPO in the day-to-day transportation decision-making process. This MPO shall annually certify to the FHWA and the FTA that the planning process is addressing the major issues facing the area and being conducted in accordance with applicable requirements described in 23 CFR 450.308 and 23 CFR 450 Part 334 (a). In addition, the Unified Planning Work Program will address the eight planning factors identified in SAFETEA-LU that must be considered by MPO's in developing transportation plans and programs. These factors are outlined in Table 2.

TABLE 2
FACTORS CONSIDERED IN THE PLANNING PROCESS

Factor	
1	Support the economic vitality of the United States, the States, and metropolitan areas, especially by enabling global competitiveness, productivity, and efficiency.
2	Increase the safety of the transportation system for motorized and non- motorized users.
3	Increase the security of the transportation system for motorized and non- motorized users.
4	Increase the accessibility and mobility options available to people and for freight.
5	Protect and enhance the environment, promote energy conservation, and improve quality of life
6	Enhance the integration and connectivity of the transportation system, across and between modes throughout the State, for people and freight.
7	Promote efficient system management and operation.
8	Emphasize the preservation of the existing transportation system.

Public Review/Title VI

For the development of this UPWP, the MPO meetings were held in a public venue. Public comment was offered at the TPC meetings. Review copies were sent to the appropriate agencies and made available at the Rapides Area Planning Commission and also on the World Wide Web at www.rapc.info for easy public access and information. All comments received were addressed and revisions were made where appropriate. In general, all agency plans and programs comply with the public involvement provisions of Title VI which states: *“No persons in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”* The final UPWP was complete with its public involvement process and approved by the TPC on June 16, 2011.

Level of Planning Effort

The task projects outlined in this UPWP respond to the Alexandria/Pineville Urbanized Area’s need for transportation planning services that provide continuing, cooperative and comprehensive planning services. The various UPWP tasks provide planning for all modes of travel: land, air, sea and space. The objectives of the various local government comprehensive plans are considered and incorporated into the overall transportation system. Work products will be produced not only by MPO staff but through consultant services as needed and support from the Parish, local governments, DOTD, FHWA, FTA and other agencies.

Air Quality Planning

Because of the rural nature of MPO Study Area and our region, the Alexandria/Pineville Urbanized Area is currently excluded from ozone standards attainment.

ORGANIZATION AND MANAGEMENT

A. PARTICIPANTS

Transportation Policy Committee (TPC): The MPO Transportation Policy Committee is comprised of representatives of the local affected governments, the Louisiana Department of Transportation and Development, Federal Transit Administration, and the Federal Highway Administration. This Committee serves as the policy decision-making board governing all aspects of the planning process, transportation plans and projects, and policy actions of the MPO. Membership of this committee is governed by agreement between the affected local governments and the Governor of Louisiana, and is reviewed periodically to ensure adequate representation of all parties. Under 23 CFR 450.310 (d) (k), MPOs are not limited in membership and encourage expansion.

Members consist of a 11 member voting and 2 non-voting body with representation as follows:

- City of Alexandria (3)
- City of Pineville (2)
- Town of Ball (1)
- Rapides Parish Police Jury (2)
- DOTD District Office No.08 (1)
- Alexandria Regional Port Authority (1)
- England Airpark (1)
- Non-Voting**
- FHWA Louisiana Regional Representative (1)
- FTA Region VI Representative (1)

Technical Advisory Committee (TAC): The MPO Technical Advisory Committee is comprised of local and state technical and professional personnel knowledgeable in the transportation field. This committee is responsible for providing guidance and recommendations to the Transportation Policy Committee on transportation plans, programs, and projects.

The TAC is a multi-jurisdictional body with representatives from the following:

- City of Alexandria Engineering and Planning
- City of Pineville Engineering
- Town of Ball Engineering
- Rapides Parish Public Works
- DOTD District Office No.08
- ATRANS
- Rapides Area Planning Commission
- DOTD State Planning Section
- FHWA Louisiana Regional Representative
- FTA Region VI Representative

Human Services Coordination Plan Committee (HSCPC): Currently the Human Services Coordination Plan is only guided by the steering committee, which consists of three staff members of RAPC. This will only continue until Phase I: Data Collection is complete. At which time a full committee consisting of transit providers and stakeholders will be assembled to move into the final phases of the plan.

RAPC

Rapides Area Planning Commission

Serving as the Metropolitan Planning Organization for the Alexandria/Pineville Urbanized Area
(MPO)

ORGANIZATION CHART

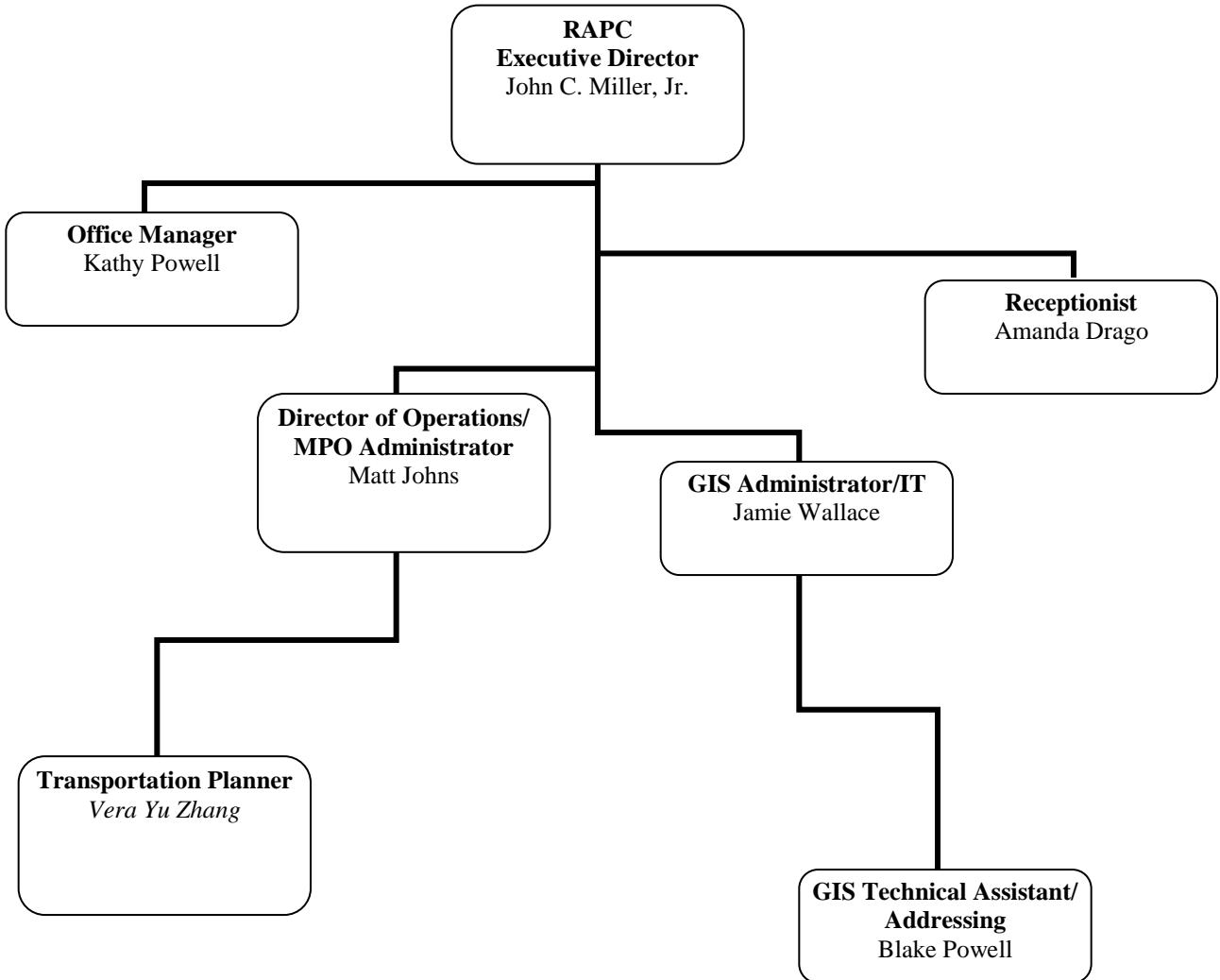


TABLE 3:

Staff Support Services

MPO Staff – Support Services for Administration of the MPO	
Transportation Planning • MPO Administration • Long Range Transportation Plan • Transportation Improvement Program • Congestion Management • GIS/Mapping • Public Involvement • Safe Routes To School Program Assistance • Committees Coordination	Coordination In Human Services Transit Planning • Public Involvement • Committee Coordination
Finance and Administration • Unified Planning Work Program • Contract Administration • Office Administration • Web Design • Newsletters/Annual Reports • Public Involvement	Office/Clerk Services • Meeting Agenda’s and Minutes • Committees Coordination • Public Involvement • File Management • Mailings/Database Management

B. AGREEMENTS

Planning and funding assistance is provided by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and the Louisiana Department of Transportation and Development (DOTD). The RAPC Board of Directors provides local matching funds. The MPO has executed agreements with state and local government and agencies to promote a comprehensive, continuous, coordinated planning process. Contracts have been authorized by the MPO to provide services in support of MPO operations.

C. OPERATIONAL PROCEDURES AND BYLAWS

RAPC was created by Executive Order of the Governor of the State of Louisiana in 1972. This organization provides GIS development, floodplain management, and other planning services to member governments within Rapides Parish. RAPC also provides building code enforcement for 7 parishes of central Louisiana and 35 municipalities within those parishes. RAPC was also designated by the Governor as the Metropolitan Planning Organization (MPO) for the urbanized area of Rapides Parish, including the cities of Alexandria and Pineville, and the Town of Ball. This document references this sub-area of the Commission and describes the planning tasks associated with the transportation system in the urban area only.

Currently, the MPO Bylaws are under legal review for finalization of development.

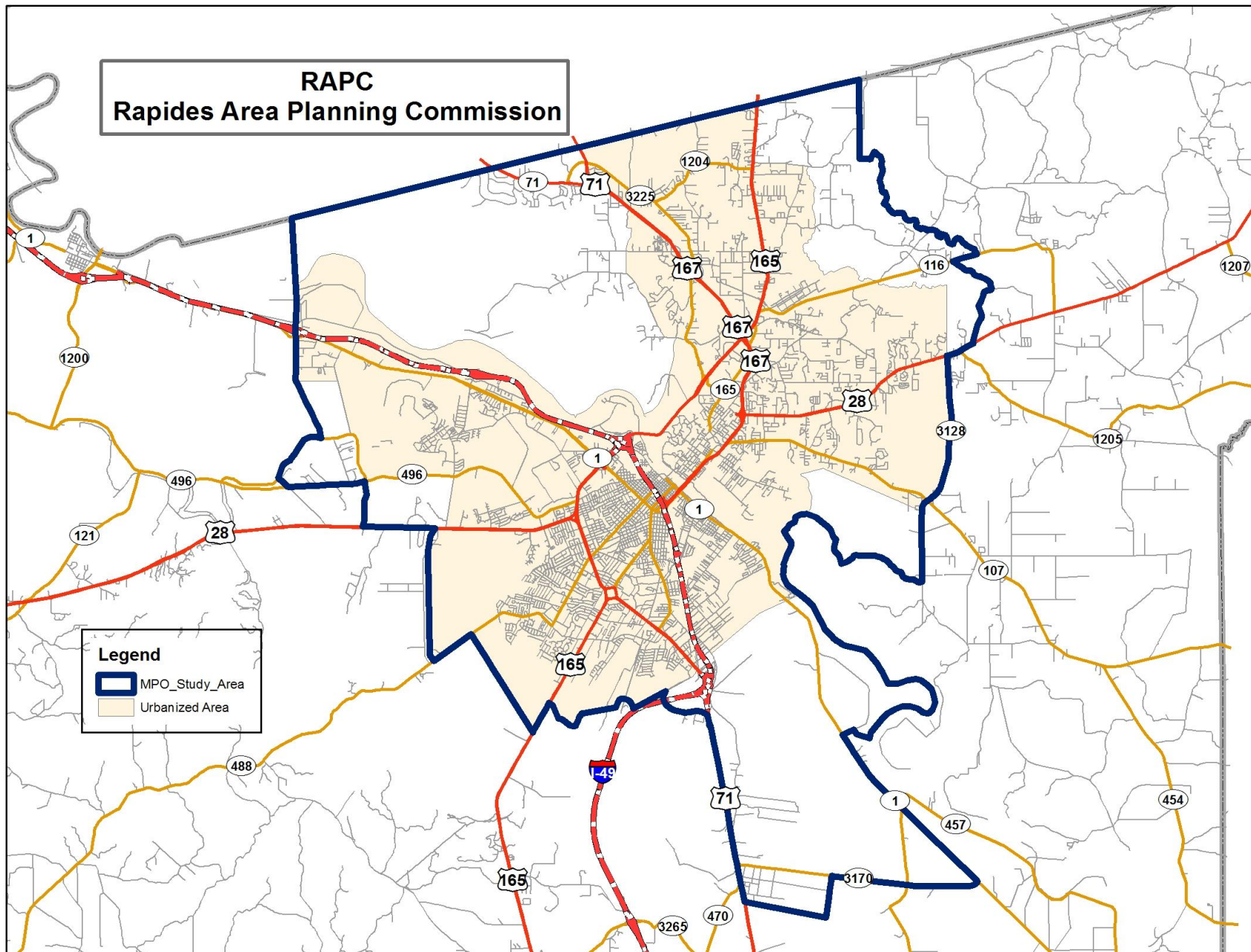


TABLE 5: UPWP Task Matrix-SAFETEA-LU Planning Factors

	1	2	3	4	5	6	7	8
UPWP Task Number	Support the economic vitality of the metropolitan areas, especially by enabling global competitiveness, productivity, and efficiency	Increase the safety of the transportation system for motorized and non-motorized users	Increase the security of the transportation system for motorized and non-motorized users	Increase accessibility and mobility of people and freight	Protect/enhance the environment/ quality of life/ promote consistency between transportation improvements and growth	Enhance the integration and connectivity of the transportation system, across and between modes throughout the State, for people and freight	Promote efficient system management and operation	Emphasize the preservation of the existing transportation system
A-1	◆	◆		◆	◆	◆	◆	◆
A-2	◆	◆		◆	◆	◆	◆	◆
B-1	◆	◆	◆		◆	◆	◆	◆
B-2	◆	◆			◆	◆	◆	◆
C-1	◆	◆	◆	◆	◆	◆	◆	◆
C-2	◆	◆	◆	◆	◆	◆	◆	◆
C-3	◆	◆		◆	◆	◆	◆	◆

SECTION 1

FEDERAL HIGHWAY ADMINISTRATION and FEDERAL TRANSIT ADMINISTRATION

<u>Section A- Information and Monitoring Systems</u>	
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UPWP TASK NUMBER: A-1	FUNDING SOURCES:	
TASK TITLE: TRAFFIC AND DEVELOPMENT MONITORING		FY 11-12
RESPONSIBLE AGENCY: LADOTD, RAPC	FHWA-HPR	\$5,180
	LADOTD	\$1,295
	FHWA-PL	\$52,672
	FTA-5303	\$6,987
	RAPC	\$14,915
	TOTAL	\$81,049

PURPOSE:

To monitor the necessary socio-economic variables that will be used in the transportation model, and the annual usage (VMT) of the highway system to determine where growth in travel is occurring and for transit planning and forecasting.

PREVIOUS WORK:

A collection of socio-economic variables: population, retail employment, total employment occupied dwelling units and school enrollment have been projected to the year 2029 for use in the Alexandria / Pineville Metropolitan Area Transportation Plan Update (2005). The traffic count program will continue and will be made available by the new traffic zones.

METHODOLOGY:

Routine land use surveillance and updating of land use maps. Routine subdivision development monitoring, and the continuous updating of planning variables. Perform as needed special area analyses for designated control segments. Variables to be used in the transportation model will be kept updated as needed. Data collected will be filed and available as input for future projections. Growth trends will be compared to the long-range transportation plan.

WORK PRODUCT:

An up-to-date information database of relevant transportation planning variables.

UPWP TASK NUMBER: A-2	FUNDING SOURCES:	
TASK TITLE: REAPPRAISAL AND GIS		FY 11-12
RESPONSIBLE AGENCY: LADOTD, RAPC, CONSULTANT	FHWA-HPR	\$5,180
	LADOTD	\$1,295
	FHWA-PL	\$26,336
	FTA-5303	\$0
	RAPC	\$6,584
	TOTAL	\$39,395

PURPOSE:

To create and maintain a new multi-modal urban area transportation plan. To monitor changes in the transportation system in order to maintain a current status.

To provide an analytical platform for the development, utilization and distribution of information pertinent to the transportation planning process.

PREVIOUS WORK:

Documented minor revisions to the plan, a current network, selected intersection and corridor analysis, an updated annual TIP and forecasted land use change impacts.

Developed population, employment, and related data at traffic zone level.

Development of GIS products capable of depicting population density, distributions, income level, etc., at the census block, census block group, and traffic zone level.

Development of GIS products capable of depicting average daily traffic and building permit locations.

METHODOLOGY:

Reassess both long and short range transportation considerations.

Maintain an ongoing mechanism for the coordination and consideration of transportation system management policies, issues, and activities through participating agencies.

Perform an evaluation of those surface transportation program projects incorporated into the TIP through needs assessment activities.

Updating GIS with collected information.

Updating residential and commercial development by zone statistics utilizing the building permit tracking system.

WORK PRODUCT:

An updated twenty-year transportation plan along with an updated TIP and long-range horizon year plan. Also, updated various NHS, network, traffic zone, urban area, metropolitan area and study area maps as needed.

Digital data products that will support the transportation planning process in an efficient and timely manner.

UPWP TASK NUMBER: B-1	FUNDING SOURCES:	
TASK TITLE: SERVICES (LADOTD)		FY 11-12
RESPONSIBLE AGENCY: LADOTD	FHWA-HPR	\$5,180
	LADOTD	\$1,295
	FHWA-PL	\$0
	FTA-5303	\$0
	RAPC	\$0
	TOTAL	\$6,475

PURPOSE:

To provide the design, planning and geometric sections with current and/or future traffic data for intersections and roadways as requested.

PREVIOUS WORK:

Traffic data is currently being developed on a continuing basis by this section for urbanized areas, and provided for planning, programming, and designing of transportation facilities.

METHODOLOGY:

Current traffic data (ADT, D, K, T, etc.) are derived from the existing traffic assignment or from actual traffic counts where available.

Coordinate, obtain and review all traffic data from MPO to centralize traffic information at a state level.

Using computerized traffic assignments to the transportation plan, twenty year traffic projections are then compared to existing traffic volumes to insure consistency in data submitted for design purposes.

WORK PRODUCT:

Updated traffic information (existing and projected) for all project level planning, programming and design activities.

UPWP TASK NUMBER: B-2	FUNDING SOURCES:	
TASK TITLE: SERVICES (MPO)		FY 11-12
RESPONSIBLE AGENCY: RAPC	FHWA-HPR	\$0
	LADOTD	\$100,000
	FHWA-PL	\$23,564
	FTA-5303	\$13,625
	RAPC	\$9,297
	TOTAL	\$146,486

PURPOSE:

To respond to requests for unanticipated special studies and tasks related to transportation and transit planning. To provide results from transportation planning analysis to all interested individuals and citizens. To answer inquiries about plan implementation results. To provide advice concerning planning activities in the urbanized area to LaDOTD, FHWA and FTA officials.

PREVIOUS WORK:

The Traffic Congestion Study Committee was formed to keep the local population informed in advance of construction events that will be occurring. Local television, radio and newspaper will help inform the public of any changes that have to be made.

METHODOLOGY:

RAPC will be called upon periodically to produce and/or analyze data for study participants and the general public on subjects not otherwise documented in this work program.

Maintain a working relationship with local governments and provide technical transportation and transit assistance as needed.

Continue to encourage citizen input through membership on the various transportation committees.

Continue awareness program with particular attention to environmental justice issues, informing citizen, public officials, and other agencies on the status of the Alexandria / Pineville Metropolitan Area Transportation Plan Update (2005) and the progress being made on the TIP and its programmed projects.

WORK PRODUCT:

Technical and advisory services for local governments and interested citizens along with the necessary citizens input to the transportation planning process. 2011-2012 begins the new Travel Demand Management Pilot Program, from which processes and successes will be documented.

UPWP TASK NUMBER: C-1	FUNDING SOURCES:	
TASK TITLE: ANNUAL REPORTS, PUBLIC DOCUMENTS MANAGEMENT and DISTRIBUTION		FY 11-12
RESPONSIBLE AGENCY: LADOTD, RAPC	FHWA-HPR	\$3,000
	LADOTD	\$750
	FHWA-PL	\$8,317
	FTA-5303	\$4,192
	RAPC	\$3,127
	TOTAL	\$19,386

PURPOSE:

To prepare a concise report summarizing current transportation planning activities which will indicate to the public the status of the transportation plan as needed.

To ensure the development and maintenance of the Transportation Improvement Program (TIP). This will include the implementation of transportation projects taken from a logical staged improvement list contained in the Metropolitan Transportation Plan. Ensuring that the TIP meets the federal requirements for air quality conformity, financial constraint, and environmental justice. Perform technical analysis on projects proposed for inclusion in the TIP and MTP.

PREVIOUS WORK:

Revised the current TIP based on changing state and local priorities. Created new TIP post ARRA funds.

Developed and distributed to the public, the MTP brochures.

METHODOLOGY:

Maintenance of the TIP based on the Metropolitan Transportation Plan with input from the Department of Transportation and Development, affected local government bodies, and the public with particular attention to environmental justice issues.

Maintain a financially constrained TIP.

Perform technical analysis at the project level to determine compatibility, usefulness, and financial feasibility when considered for inclusion in the TIP.

The Rapides Area Planning Commission will prepare an annual report as needed which will include changes in:

Land Use, Socio-economic trends, Short and long range major street plan, Unified Planning Work Program.

The Louisiana Department of Transportation and Development will provide input to the annual report, where appropriate, taken from the current work program and review mock-up of the final report prepared by RAPC prior to publication.

WORK PRODUCT:

A Transportation Improvement Program (TIP), which meets the short-term goals of the local area, is financially constrained, conforms to air quality regulations, and is supported by a broad public participation process.

An annual report reflecting the current status of the transportation plan.

UPWP TASK NUMBER: C-2	FUNDING SOURCES:	
TASK TITLE: ADMINISTRATION OF FHWA ACTIVITIES		FY 11-12
RESPONSIBLE AGENCY: LADOTD,RAPC	FHWA-HPR	\$4,900
	LADOTD	\$1,225
	FHWA-PL	\$27,722
	FTA-5303	\$0
	RAPC	\$6,931
	TOTAL	\$40,778

PURPOSE:

The objective of this is the smooth and efficient management of the transportation planning process. This is accomplished by involving the public, local governments, and all transportation and air quality planning and implementation agencies in a coordinated, comprehensive, and continuing, (3-C process) effort to provide the best possible transportation plan for the Alexandria-Pineville area.

PREVIOUS WORK:

The transportation planning process is a continuing effort. Each year a Unified Planning Work Program is prepared for the upcoming fiscal year. A Transportation Report, which informs the public of transportation planning activities, is published periodically. Files are available that document the transportation planning process.

METHODOLOGY:

This work task involves the preparation of narrative and expenditure reports, routine correspondence, administrative record keeping, preparation of billings, Unified Planning Work Program and staff training activities. Transportation committee activities such as membership record keeping, preparation of minutes, agendas, and mailouts are also an important part of this element. Community talks and radio and T.V. shows are also used to keep the public informed. Various data is provided to other state and local agencies. Citizen meetings are also held as the planning process needs public participation. Continue awareness program with particular attention to environmental justice issues, informing citizen, public officials, and other agencies of plan updates. All funds administered by RAPC, regardless of source will be subject to the provisions of OMB Circular A-128, the single audit act. The administration of MBE/WBE requirements will also be conducted under this work element. All direct expenses incurred in accomplishing the UPWP (i.e. travel, printing, and supplies) are included.

LaDOTD's responsibilities in the overall management of the transportation program include: (a) provide assistance and guidance to RAPC staff in the development of individual work tasks,(b) administer the PL contract with RAPC, (c) represent the Department at Technical and Policy Committee meeting, (d) meet with other local, state, and federal representatives to assure effective implementation of the program, and (e) accomplish the necessary typing, filing, and general secretarial work required to assure effective administration.

WORK PRODUCT:

An efficient and effectively implemented Unified Work Program which meets the requirements of federal law 23 CFR 450.308, and other applicable transportation planning and environmental regulations. As required, quarterly reports are submitted to FHWA.

UPWP TASK NUMBER: C-3	FUNDING SOURCES:	
TASK TITLE: ADMINISTRATION OF FTA FUNDED AND TRANSIT ACTIVITIES		FY 11-12
RESPONSIBLE AGENCY: RAPC	FHWA-HPR	\$0
	LADOTD	\$10,000
	FHWA-PL	\$0
	FTA-5303	\$10,131
	RAPC	\$2,533
	TOTAL	\$22,664

PURPOSE:

To provide for the continual overall management of the FTA portions of the Unified Planning Work Program as well as the development and implementation of the Human Services Coordination Plan.

PREVIOUS WORK:

Unified Planning Work Program - 1976 - 2009
Human Services Coordination Plan development 2007-present

METHODOLOGY:

RAPC, as part of its ongoing transportation planning process, will provide efficient management of the current FTA funded portions of the UPWP and will prepare the necessary documentation for future UPWP's. Also, RAPC work with district area transit providers to develop and implement the Human Services Coordination Plan. All direct expenses incurred in accomplishing this (i.e. travel, printing, and supplies) are included in this task.

WORK PRODUCT:

Management of the FTA portion of the FY 2010 UPWP
Current development and data collection for the Human Services Coordination Plan

UPWP SUMMARY OF FUNDING SOURCES

Table 6

Total Participation

TASK	FHWA-HPR	LADOTD	FHWA-PL	RAPC 20% LOCAL MATCH	FTA SECTION 5303	RAPC 20% LOCAL MATCH	FEDERAL MATCH	STATE MATCH	LOCAL MATCH	TOTAL
A-1*	5,180	1,295	52,672	13,168	6,987	1,747	64,839	1,295	14,915	81,049
A-2*	5,180	1,295	26,336	6,584	0	0	31,516	1,295	6,584	39,395
B-1	5,180	1,295	0	0	0	0	5,180	1,295	0	6,475
B-2*	0	100,000	23,564	5,891	13,625	3,406	37,189	100,000	9,297	146,486
C-1*	3,000	750	8,317	2,079	4,192	1,048	15,509	750	3,127	19,386
C-2*	4,900	1,225	27,722	6,931	0	0	32,622	1,225	6,931	40,778
C-3	0	10,000	0	0	10,131	2,533	10,131	10,000	2,533	22,664
TOTAL	\$23,440	\$115,860	\$138,611	\$34,653	\$34,936	\$8,734	\$196,987	\$115,860	\$43,387	\$356,234

*Reflects local shares (i.e. non-lease donations, local cash)

APPENDIX A

FEDERAL FISCAL YEAR 2011 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS

(Signature page alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: Rapidea Area Planning Commission

The Applicant agrees to comply with applicable provisions of Categories 01 - 24. X

OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

<u>Category</u>	<u>Description</u>	
01.	Assurances Required For Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement Compliance.	_____
04.	Protections for Private Providers of Public Transportation.	_____
05.	Public Hearing.	_____
06.	Acquisition of Rolling Stock for Use in Revenue Service.	_____
07.	Acquisition of Capital Assets by Lease.	_____
08.	Rix Testing.	_____
09.	Charter Service Agreement.	_____
10.	School Transportation Agreement.	_____
11.	Demand Responsive Service.	_____
12.	Alcohol Misuse and Prohibited Drug Use.	_____
13.	Interest and Other Financing Costs.	_____
14.	Intelligent Transportation Systems.	_____
15.	Urbanized Area Formula Program.	_____
16.	Clean Fuels Grant Program.	_____
17.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	_____
18.	Nonurbanized Area Formula Program for States.	_____
19.	Job Access and Reverse Commute Program.	_____
20.	New Freedom Program.	_____
21.	Paul S. Sarbanes Transit in Parks Program.	_____
22.	Trial Transit Program.	_____
23.	TIFIA Projects.	_____
24.	Deposits of Federal Financial Assistance to a State Infrastructure Banks.	_____

FEDERAL FISCAL YEAR 2011 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)

AFFIRMATION OF APPLICANT

Name of Applicant: Rapides Area Planning Commission

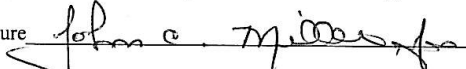
Name and Relationship of Authorized Representative: John C. Miller, Jr. Executive Director

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes and regulations, and follow applicable Federal directives, and comply with the certifications and assurances as indicated on the foregoing page applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2011.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances in this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2011.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature  Date: 3/23/2011

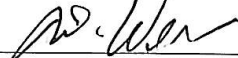
Name John C. Miller, Jr.
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Rapides Area Planning Commission

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature  Date: 3/23/2011

Name Thomas O. Wells
Attorney for Applicant

Each Applicant for FTA financial assistance and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

APPENDIX B

MPO Future Activities

Buhlow (O.K. Allen) Bridge Replacement: The construction of a new bridge to replace one of the three spans across the Red River in the urbanized area will continue through this fiscal year. The main span of the four-lane project is estimated at \$89,000,000.00. The third phase of the project, which is still unfunded, adds another estimated \$32,000,000.00 to the total project cost.

Central Louisiana Regional Infrastructure Beltway Commission: The beltway commission was formed by legislation in the 2010 legislative session. The primary function of the commission is to facilitate the planning and construction of an infrastructure beltway around the urbanized area of our MPO. This year, the commission anticipates using information from our Metropolitan Transportation Plan to make decisions on the primary routes and early sections of the beltway. The MPO has allocated via the TIP, \$160,000 of STP funds to begin general feasibility studies over the next few years.

Travel Demand Management: Since the signing of the LADOTD/RAPC contract in December of 2010, the staff have begun the pilot program for TDM. We are currently in Phase II of the plan. A complete copy of the TDM proposal and data collected can be obtained from RAPC.

Long Range Transportation Plan: This year the Metropolitan Transportation Plan will be developed by a consultant chosen by LADOTD in coordination the MPO staff. We are currently doing demographical statistical reviews and expect to have the plan completed by the first quarter FY11-12.

Human Services Coordination Planning Efforts: Under the current plan of action for the HSCP, RAPC will continue the data collection (Phase I) for the program. Since the agreement for the Travel Demand Management has been approved and signed by both the MPO and LADOTD, we have hired a new Transportation Planner to further this project. We also expect to add at least one intern to be committed primarily to this project in order to speed up the process and move into GIS integration and solution formations.