



## Kisatchie-Delta Regional Code Compliance Office

Rapides Area Planning Commission  
1405 Frank Andrews Blvd., Alexandria, LA 71303  
(318) 487-5401 or 1-800-256-2656

### Commercial - Inspection Guidelines

- **All inspections except rough-in, finals, and utility connections:**
  - ½ day notice required.
  - Inspections before 12:00 noon, call by 3:00 PM the day before.
  - Inspections after 12:00 noon, call before 9:00 AM the same day the inspection is needed.
  - We will work to accommodate emergency situations such as pre-slab inspections with imminent rain.
- **For rough-ins, finals, and utility connections (water sewer, or electrical):**
  - A full 24 hour notice is required.
- **Cancellations** must be made a minimum of 2 hrs before the scheduled inspection. If an inspector arrives for an inspection and it is not ready, a fail will be given and a fee for re-inspection will be charged.

### COMMERCIAL - REQUIRED INSPECTIONS

#### New Construction

- Ground Plumbing ( with air test), Electrical, & HVAC Inspection
- Footing/ Pier Inspection\*
- Slab Inspection
- Utility Connection (Water & Sewer)
- All Rough Framing, Mechanical, Plumbing, Electrical, Plumbing Piping Test and Electrical Service Inspections
- Final Inspection

\*Indicates before Concrete Placement

#### Special Inspections

- **Kisatchie-Delta** Code Compliance Office does not perform special inspections. If applicable, the applicant is required to independently contact the special inspector and ensure compliance to requirements of special inspections. Reports must be submitted to the building official and the design professional in responsible charge.
- **The applicant** must also obtain the required inspections from the State Fire Marshall.